UNITED
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Secretariat

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5 February 1992

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for General Services

Subject: SHUTDOWN OF ELECTRICAL POWER IN THE NORTH END OF THE CONFERENCE BUILDING AND THE SOUTH END OF THE SECOND BASEMENT ON 15 AND 16 FEBRUARY 1992

1. The purpose of the present circular is to inform staff members that there will be a shutdown of the electrical power covering the north end of the Conference Building and the south end of the Second Basement. The shutdown will be from Saturday, 15 February 1992, at 7 a.m. until Sunday, 16 February 1992, at 4 p.m. The shutdown is necessary to effect the work required on the short-circuit protection programme of the United Nations. As a result, electrical services in the following areas will be affected:

(a) The north end of the Conference Building (all levels) will be without power, lighting and air-conditioning;

(b) Conference elevators nos. 1 and 2 will not be in service;

(c) The Delegates Dining Rooms, the West Terrace and the kitchen equipment areas will be without power and lighting;

(d) The Economic and Social Council Chamber and the north corridors (all levels) will be without power, lighting and air-conditioning;

(e) All levels of the connecting corridors to the General Assembly Building will be without power, lighting and air-conditioning;

(f) The first floor north verbatim sections and conference room 3 balcony will be without power, lighting and air-conditioning;

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(g) Fan rooms Nos. 1, 2, 3, 5, 6, 9, 10, 11, 12, 22 and 24 will be without power;

(h) The second basement Buildings Management Service (BMS) maintenance shops will be without lighting and power;

(i) The third basement Security/Fire Control Centre will be without power. It should be noted that temporary lighting and power will be furnished to the Control Centre. The Fire Control Computer will not be affected;

(j) The Locksmith, Refrigeration/Air-Conditioning Shop, Typewriter Shop and receiving area will all be without power, lighting and air-conditioning;

(k) The second basement south end of the Conference Building will be without lighting, power and air-conditioning, the service drive fans will be affected and the 42nd Street service drive roll-up gate will be without power.

2. As a result of these circumstances, the buildings will be closed to the public. Staff members in the Conference Building and areas affected are requested to ensure, before leaving the office on Friday, 14 February 1992, that all computers, word processors, mini-computers, photocopiers and any other electrical equipment are unplugged. FAILURE TO DO SO MAY RESULT IN DAMAGE TO THE EQUIPMENT.

3. The shutdown of electrical power will not affect the Secretariat Building. In the event of a General Assembly or Security Council meeting, the scheduled shutdown of electrical power will be postponed to a later date.

4. Additional information concerning the electrical power shutdown may be obtained from BMS, extension 3.6176.